

## NOTICE

**TO:           RESIDENTS OF THE VENUS**  
**FROM:       STRATA MANAGER**  
**RE:           DRYER VENTS CLEANING**

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### **Dear Residents**

**Please be advised Freeflo Ventilation Systems will be on site to clean the dryer vents from the inside and outside in every unit :**

**From Monday, February 13 to Friday , February 24 , 2012**  
**from 9:00 a.m. to 4:00 pm .**

The contractors will start from the top floor and work their way down:

- The work will progress from unit to adjacent unit
- In-suite access to all units will be required for the Service Technicians during the scheduled workdays.
- If you cannot be home during the above noted times and days, please make arrangements so access can be gained to your unit. The Resident Manager can assist you.
- Note: once the contractor leave your floor, he cannot return to your floor( due to the equipment set up)
- Note: it would be very helpful if any miscellaneous items "at dryer units" could be moved to one side in advance, so that we can access the dryer vents and keep on schedule. Access to the patio will also be required.

**Thank you for your cooperation.**

BAYWEST MANAGEMENT CORPORATION  
On Behalf of the Owners of Strata Plan LMS 3963

Esthel Issa  
Strata Manager